

Dated: 8th September, 2016**Advertisement No. 04/2016/NINL**

MMTC Limited, a Government of India
Enterprise and Managing Promoter of
Neelachal Ispat Nigam Limited (NINL), invites application from

Professionals of outstanding managerial competence to fill the post of **Director (Finance)** in NINL. Company profile, job description, experience and qualification etc. required for the post including details of compensation package are given below:-

COMPANY PROFILE

Neelachal Ispat Nigam Limited (NINL), a company promoted by MMTC Ltd. (a Government of India Enterprise), Industrial Promotion and Investment Corporation of Orissa Limited (IPICOL) and other government agencies has set up an 1.1 million ton integrated Iron and Steel plant at Kalinga Nagar, Duburi, dist. Jajpur, Orissa. Phase-II expansion consisting of SMS and CCP with 110 ton BOF, 6 strands Billet Caster, 418 tpd Oxygen Plant has been operational and 300 tpd Limestone Plant and 100 tpd Dolomite Plant is under progress.

JOB DESCRIPTION

Name of the Post	Director (Finance)
Scale of Post	Rs.75,000/- - 3% - 1,00,000/- . Allowances & other benefits shall be as per Company Rules.
Qualification	Candidate must either be a Cost Accountant or Chartered Accountant or MBA (Finance) from a recognized University/ Institution with a good academic record.
Age	As on last date of receipt of applications. (i) Minimum 45 years. (ii) Not more than 58 years. Eligibility criteria for age may be relaxed in case of exceptionally deserving candidates.
Experience	Must possess atleast 20 years of managerial experience out of which 5 years at senior level (GM and above) in an organization of repute (preferably in Steel sector) in corporate financial management and accounts including cost and budgetary control, institutional finance, working capital management.

Job Requirement	Director (Finance) is a member of Board of Directors and reports to Chairman and Managing Director. He is overall incharge of finance and accounts of the organization and is responsible for evolving and formulating policies relating to finance and accounts as well as implementation thereof.
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GENERAL INSTRUCTIONS

- i) The applicant should ensure that he/ she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information and/ or has suppressed any material fact(s), his/ her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/ are detected even after appointment, his/ her services are liable to be terminated without any notice.
- ii) Only Indian Nationals are eligible to apply.
- iii) All qualifications should be full-time regular from the Universities / Institutes, recognized by the UGC/AICTE or appropriate statutory/ regulatory bodies, wherever applicable.
- iv) All computations of age / minimum experience requirement shall be done w.r.t. the last date of receipt of applications. The date of declaration of result / issuance of marks sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account. Post qualification executive experience, on a post / level, wherever applicable, shall be counted only from the said date onwards.
- v) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised post without assigning any reason thereof.
- vi) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/ her right to be called for the interview.
- vii) Any canvassing directly or indirectly by the applicant will disqualify his/ her candidature. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Delhi Court only.
- viii) Candidates called for interview shall be reimbursed to and fro 1st AC train fare/ air fare in economy class by the shortest route. Reimbursement of traveling expenses shall be subject to production of original train/air tickets for attending the interview and photocopy of train/air tickets for return journey.
- ix) Candidates serving in Central or State Government/Central or State Public Sector Undertaking/Public Sector Enterprise, may send their application through proper channel or produce "No Objection Certificate" from their employer at the time of interview, in absence of which, their candidature shall not be considered.
- x) Applications not conforming to prescribed format, incomplete, illegible, and unsigned or without date of birth or photograph, or received after closing date will be summarily rejected.

- xi) NINL reserves the right to fill up the post or even cancel the whole process of recruitment, without assigning any reason thereof.
- xii) NINL will not be responsible for any delay in receipt or loss of application or communication in postal transit.
- xiii) While NINL will exercise due care to avoid errors in the conduct in all stages of the recruitment process, it shall not take any liability for any error as may inadvertently occur in the process.
- xiv) All information regarding this recruitment process would be made available in the career section of NINL/ MMTC website only. Applicants are advised to check the website periodically for important updates.
- xv) NINL is an Equal Opportunity Employer.

SUBMISSION OF APPLICATIONS

Interested candidates meeting the above criteria may send their applications in the given application format alongwith self-attested photocopies of the following documents. The original certificates shall be required to be presented at the time of interview.

- i. Matriculation/ Secondary Certificate as proof of Birth.
- ii. Mark sheet/ Certificate in support of all educational qualifications and experience.

Last date of receipt of applications in MMTC Limited is **29th September, 2016**. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be rejected.

Applications are to be addressed to:

Chief General Manager (P),
MMTC Limited,
Core-1, SCOPE Complex,
7 Institutional Area, Lodhi Road,
New Delhi- 110 003.

The envelope containing the application form must be superscripted as **“APPLICATION FOR THE POST OF DIRECTOR (FINANCE) IN NINL”**.



**APPLICATION FOR THE POST OF
 DIRECTOR (FINANCE) IN NINL**

(Last date for receipt of application is 29th September, 2016)

1. Name

2. Father's Name

3. Date of Birth

4. Whether belong to SC, ST, OBC
 (please attach certified photocopy)

5. Nationality

Paste your recent
 Passport size
 Photograph
 duly signed

6.	Present address for communication																								
City																									
State																PIN									

7. Contact Telephone No. with STD code, Mobile number and E-mail address

1.	Land line	_____
2.	Mobile	_____
3.	E-mail	_____

8. Educational & Professional Qualification

Qualification	Month & Year of passing	Board/University/Institute	Subjects/Specialization	Division / % of Marks	Year of passing
Graduation					
Post Graduation					
Professional Qualification					
Others					

-: 2:-

9.	(a) Work Experience:	Total length of service	
		Years:	Months:

(b) Experience in detail from present position onwards:

S.No.	Period of employment		Duration (No. of years, months)	Name of Organization with place of posting	Position/ Post /Designation held	Nature of experience/ Job profile	Pay scale with basic pay(in case of Govt. Sector/Gross pay in case of Pvt. Sector
	From	To					

(c) Nature of present assignment and responsibilities:-

Present assignment:	
Your responsibilities:	

- (d) **Please write about significant achievement(s) if any, in your current assignment (*use Separate sheet if required*)**

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10. Whether any punishment awarded to the applicant during the last 10 years
If yes, the details thereof

Yes	No
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11. Whether any action or inquiry is going on against him as far as his
knowledge goes.
If yes, the details thereof

Yes	No
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Contd.....4

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I have not willfully suppressed any material information germane to my selection / appointment in NINL.

(Signature of applicant)

Place: _____

Date: _____

Enclosures:

- 1.
- 2.
- 3.
- 4.